

**COUNTY OF SAN DIEGO
HEALTH AND HUMAN SERVICES AGENCY
COMMUNITY ACTION BOARD (CAB)
1255 Imperial Avenue, Room 750
San Diego, CA 92101
Phone: (619) 338-2799; Fax: (619) 338-2778
CAB MEETING MINUTES: April 11, 2013**

CALL TO ORDER

CAB Chair Jasmin Kirkland called the meeting to order at 2:40 p.m.

ROLL CALL

- Present: Denise Reed; Keith Stevenson; Margie de Ruyter; Marcia Washington; Ana Briones-Espinoza; Jasmin Kirkland; Jeannine Nash; Ann Durham; Nelson Leone; Paul Moose; Filipa Rios; Rebecca Baez
- Excused: Mark Nanzer; Adriana Paulson
- Absent: Sonia Ruiz; Awichu Akwanya
- Staff: Juana Duenas; Maria Sanders; Luke De Smet; Dale Fleming; Corinne Rodriguez; Bryan Nazareth
- Guest: Joyce Moore; Hussein Nuur

ACCEPTANCE OF AGENDA

- Ana Briones-Espinoza motioned to accept the agenda. Filipa Rios seconded the motion. The motion was carried.

APPROVAL OF March 14, 2013 MINUTES

- CAB pointed out that two names were mistakenly transposed in the March minutes: Margie de Ruyter was excused from the March meeting, while Filipa Rios was in fact present. These corrections will be reflected in the approved minutes.
- Ana Briones-Espinoza motioned to approve the March 14, 2013 minutes, based on the above correction being made. Filipa Rios seconded the motion. The motion was carried.

ACTION ITEM: CAP 2014-15 CAP PLAN

Juana Duenas introduced CAB to Bryan Nazareth, a long term CAP member who has come back as a retiree to help CAP write the 2014-15 CAP Plan.

Mr. Nazareth first provided background and context for the Plan. Mr. Nazareth thanked CAB members for their contributions to the Public Hearings, which were held to allow members of the community to contribute their input and perspectives to the Plan. The Plan's template, Mr. Nazareth explained, was provided by the State of California, so some aspects of the formatting and structure of the Plan cannot be changed. Mr. Nazareth then went through the Plan with CAB and noted suggestions for corrections and improvements.

Ana Briones-Espinoza strongly suggested including references to the work CAP already does in the field of mental health, and to stress the importance of mental health to our communities, as well as the importance of fighting against the social stigma attached to mental health issues.

As per CAB suggestions, edits were made to make the plan consistent in terminology when referring to certain demographics.

It was suggested that the Plan should highlight EITIC and conflict resolution programs.

Throughout the Plan several sources are cited, and CAB suggested that these citations be made more clear and specific, and in some cases be updated to more recent data.

Mr. Nazareth addressed a number of suggestions made my CAB to clarify some of the information provided by the needs assessment surveys, and to fix some uses of language throughout the document. Several charts and graphs were modified or clarified as per CAB suggestions, and many formatting errors and suggestions were addressed.

Ann Durham motioned to approve the 2014-15 CAP Plan insofar as it incorporates the elements discussed at the meeting. Denise Reed seconded the motion. The motion was carried.

VACANCY ROSTER AND OUTREACH UPDATE

Juana Duenas presented CAB with the vacancy roster. There are currently four potential applicants to fill vacancies including two applicants in the Public Sector, where interviews are currently being conducted in the East County.

With Dave Roberts' election to the Board of Supervisors a new appointment or reappointment has to be made in District 3.

There are two other potential applicants whose interviews are yet to be scheduled, including Hussein Nuur, who is applying to be alternate for Awichu Akwanya. There is, however, a vacancy in the Central Region of the Public Sector that Mr. Nuur can apply for is he is interested.

CAB is still challenged to fill the Public Sector vacancy in District 5, which is Supervisor Horn's district. CAB members are encouraged to promote the position to any potential candidates they know of in the North County. CAB is also looking to the Resident Leadership Academies for potential candidates.

CAP PROGRAM DIRECTOR'S REPORT

- Refugee Plan Update

Maria Sanders informed CAB that CAP recently applied for and received innovation funds of \$100 000 for Regional Leadership Academies (RLAs) starting next fiscal year. CAB applicant Joyce Moore is a recent RLA graduate, and CAP will be looking to have RLA graduates take leading roles in some of the projects that will be funded by this grant.

Juana Duenas said that RLAs are a great example of what Community Action does: training community leaders to turn around and train other community leaders.

Dale Fleming added that, more specifically, RLAs train community leaders to advocate for their communities, and teach people the skills they need in order to bring about change.

Maria Sanders also informed CAB that CAP is currently in the process of hiring a full-time program director to take over the role she is holding on an interim basis.

CAP will also be presenting the Refugee Plan update along with the Board Letter and the CAP Plan that will be presented to the Board of Supervisors next month.

Dale Fleming said that this is part of reorganization efforts that will merge refugee coordination with CAP. Because of this, CAB will be hearing more about refugee services in the near future, including a report regarding the contents of the Refugee Plan in the coming months. The Refugee Plan will also involve new Federal funds, and CAB will have the opportunity to play an advisory role in the administration of those funds.

CAB CHAIR'S REPORT – JASMIN KIRKLAND

- Community Action Month Update

Jasmin Kirkland shared information she collected at the Advisory Board Chairs meeting, which she attended with Denise Reed. They both found the meeting to be excellent and informative, and Ms. Kirkland is excited about the realignments within HHSA that are taking place. Advisory boards are to play an integral role in the upcoming changes, and their participation and advice will be valued now more than ever. CAB will be relied upon in the continued implementation of the *Live Well, San Diego!* initiative, including the upcoming Thriving component which shares CAP's objective of bringing aid and self-sufficiency to economically disadvantaged communities.

Ms. Kirkland was also informed at the Advisory Board Chairs meeting that sequestration cuts on the Federal level may affect CAP's CSBG funding, but to what extent we are not yet sure. There has been no word yet of cuts.

In the meantime the County is moving ahead with its programs, and is currently seeking to add 265 eligibility positions.

Margie de Ruyter added that, if the County to implement a training program for its hiring push, there may be an opportunity to work alongside the Workforce Partnership.

BOARD DISCUSSION

No board discussion.

PUBLIC COMMENT

No public comment.

ADJOURNMENT

Ann Durham motioned to adjourn the meeting. Nelson Leone seconded the motion. The meeting was adjourned at 4:10 p.m.

MINUTES APPROVED BY: Jasmin Kirkland (Chair)



Signature


Date

NEXT MEETINGS

- May 23, 2013, 2:30 p.m. – Community Action Month
- June 13, 2013, 2:30 p.m.
- July 11, 2013, 2:30 p.m.
- August 8, 2013, 2:30 p.m.